



## **LBP LEASING AND FINANCE CORPORATION**

(A LANDBANK SUBSIDIARY)

### **POSTING CERTIFICATION**

This is to certify that **LBP LEASING AND FINANCE CORPORATION** has posted its **Indicative Annual Procurement Plan Non-CSE** for FY 2025 on its agency website and can be accessible through this link:

<https://www.lbpleasing.com/Documents/Transparency%20Seal/Annual%20Procurement%20Plans/Indicative%20Annual%20Procurement%20Plan/2025%20Indicative%20APP.pdf>

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 31<sup>st</sup> January 2025.

**MR. JOSE EMMANUEL I. GUERRERO**

Bids and Awards Committee Secretariat





# LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

31 January 2025

**ATTY. ROWENA CANDICE M. RUIZ**

Executive Director V

Government Procurement Policy Board – Technical Support Office

Unit 2506, Raffles Corporate Center, F. Ortigas Jr.,

Ortigas Center, Mandaluyong City

**Dear Director Ruiz:**

In compliance with your requirement, we are submitting the attached Indicative Annual Procurement Plan Non-CSE for FY 2025 of LBP Leasing and Finance Corporation (LLFC).

We hope that this submission satisfies your requirement.

Thank you.

Sincerely yours,

  
**MICHAEL P. ARAÑAS**  
President and CEO *pl*

**(LBP LEASING AND FINANCE CORPORATION) Indicative Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LLFC-BIR-2024-001	BIR Office Building	AMG	NO	Competitive Bidding	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Others	4,980,404,800.00		4,980,404,800.00	Financial Lease Project with BIR
LLFC-BIR-2024-002	Consultant for BIR Office Building	AMG	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Others	149,412,144.00		149,412,144.00	Financial Lease Project with BIR
LLFC-LBP-2024-001	Manpower for Chauffeuering Services - Land Bank of the Philippines	AMG	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	300,000,000.00		300,000,000.00	Manpower for Vehicle Lease with Land Bank
LLFC-CO-2024-001	Office Reconfiguration - 15th Floor	Admin Unit	NO	Competitive Bidding	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	8,000,000.00		8,000,000.00	
LLFC-CO-2024-002	Office Improvements - 14th Floor	Admin Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	700,000.00		700,000.00	
LLFC-CO-2024-003	Fire Suppression and Detection Alarm System	Admin Unit	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	1,000,000.00		1,000,000.00	
LLFC-CO-2024-004	Laptop (light weight/mid-range)	IT Unit	NO	Competitive Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	1,050,000.00		1,050,000.00	
LLFC-CO-2024-005	Desktop (mid-range)	IT Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	300,000.00		300,000.00	
LLFC-CO-2024-006	Multimedia Laptop	IT Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	100,000.00		100,000.00	
LLFC-CO-2024-007	Audio Video Communications Tools/Equipment	IT Unit	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	100,000.00		100,000.00	
LLFC-CO-2024-008	Printer	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	50,000.00		50,000.00	
LLFC-CO-2024-009	Scanner	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	50,000.00		50,000.00	
LLFC-CO-2024-010	UPS Unit	IT Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	800,000.00		800,000.00	
LLFC-CO-2024-011	UPS Redundant/Automatic Transfer Switch	IT Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	400,000.00		400,000.00	
LLFC-CO-2024-012	Network Switch	IT Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	500,000.00		500,000.00	
LLFC-CO-2024-013	Firewall Security	IT Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	750,000.00		750,000.00	
LLFC-CO-2024-014	IP PABX DeskPhones	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	250,000.00		250,000.00	
LLFC-CO-2024-015	Business and Information System (BIS) and Implementation	IT Unit	NO	Competitive Bidding	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	5,450,000.00		5,450,000.00	
LLFC-MOOE-2024-001	Office Apps Subscription	IT Unit	NO	Competitive Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	1,776,000.00	1,776,000.00		
LLFC-MOOE-2024-002	Multimedia software tool	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	60,000.00	60,000.00		
LLFC-MOOE-2024-003	ICT supplies and materials	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	50,000.00	50,000.00		
LLFC-MOOE-2024-004	PDF compressor and editor	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	150,000.00	150,000.00		
LLFC-MOOE-2024-005	Transcription Tool	IT Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	20,000.00	20,000.00		
LLFC-MOOE-2024-006	Operating System License	IT Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	360,000.00	360,000.00		
LLFC-MOOE-2024-007	Data Platform license	IT Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	180,000.00	180,000.00		
LLFC-MOOE-2024-008	Networking Devices Maintenance Support	IT Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	800,000.00	800,000.00		
LLFC-MOOE-2024-009	Server Maintenance Support	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	300,000.00	300,000.00		

**(LBP LEASING AND FINANCE CORPORATION) Indicative Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LLFC-MOOE-2024-010	Door Control System Maintenance	IT Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	120,000.00	120,000.00		
LLFC-MOOE-2024-011	Disaster Recovery Plan	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	530,000.00	530,000.00		
LLFC-MOOE-2024-012	Digital Payment and Collection System Subscription	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	400,000.00	400,000.00		
LLFC-MOOE-2024-013	Learning Management System Subscription	IT Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	350,000.00	350,000.00		
LLFC-MOOE-2024-014	Robotic Process Automation Subscription	IT Unit	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	22,000.00	22,000.00		
LLFC-MOOE-2024-015	Low Code Development Platform Subscription	IT Unit	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	610,500.00	610,500.00		
LLFC-MOOE-2024-016	Payroll-HRIS System Maintenance Support	IT Unit	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	630,000.00	630,000.00		
LLFC-MOOE-2024-017	Payroll-HRIS Biometrics Device	IT Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	80,000.00	80,000.00		
LLFC-MOOE-2024-018	Payroll-HRIS Business Enhancement Contingency	IT Unit	NO	Direct Contracting	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	79,500.00	79,500.00		
LLFC-MOOE-2024-019	ERPS/Jet Annual Maintenance Support including Reports Enhancements	IT Unit	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	950,000.00	950,000.00		
LLFC-MOOE-2024-020	IP PABX System Maintenance Support	IT Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	150,000.00	150,000.00		
LLFC-MOOE-2024-021	Endpoint Security and Maintenance Support	IT Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	500,000.00	500,000.00		
LLFC-MOOE-2024-022	Assessment Tools/Services	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	100,000.00	100,000.00		
LLFC-MOOE-2024-023	Internet Service Provider Subscription (Primary)	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	360,000.00	360,000.00		
LLFC-MOOE-2024-024	Internet Service Provider Subscription (Secondary)	IT Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	360,000.00	360,000.00		
LLFC-MOOE-2024-025	SSL Certificate Subscription	IT Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	50,000.00	50,000.00		
LLFC-MOOE-2024-026	Domain Name Subscription	IT Unit	NO	Direct Contracting	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	10,000.00	10,000.00		
LLFC-MOOE-2024-027	Cloud Computing Platform and Maintenance Support	IT Unit	NO	Direct Contracting	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	1,000,000.00	1,000,000.00		
LLFC-MOOE-2024-028	Document Mgt System and Maintenance Support	IT Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	350,000.00	350,000.00		
LLFC-MOOE-2024-029	Multifunction Printers Rental	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	630,000.00	630,000.00		
LLFC-MOOE-2024-030	Video Conferencing Platform	IT Unit	NO	Direct Contracting	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	20,000.00	20,000.00		
LLFC-MOOE-2024-031	Corporate Messaging System Credits and Maintenance	IT Unit	NO	Direct Contracting	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	6,000.00	6,000.00		
LLFC-MOOE-2024-032	Preventive Maintenance of ICT Equipments	IT Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	40,000.00	40,000.00		
LLFC-MOOE-2024-033	Office Supplies	Admin Unit	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	1,400,000.00	1,400,000.00		
LLFC-MOOE-2024-034	Communications	Admin Unit	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	1,894,000.00	1,894,000.00		
LLFC-MOOE-2024-035	Repairs and Maintenance	Admin Unit	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	2,200,000.00	2,200,000.00		
LLFC-MOOE-2024-036	Water	Admin Unit	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	320,000.00	320,000.00		

**(LBP LEASING AND FINANCE CORPORATION) Indicative Annual Procurement Plan for FY 2025**


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Po sting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LLFC-MOOE-2024-037	Drinking Water	Admin Unit	NO	Direct Contracting	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	100,000.00	100,000.00		
LLFC-MOOE-2024-038	Electricity	Admin Unit	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	2,370,000.00	2,370,000.00		
LLFC-MOOE-2024-039	Fuel	Admin Unit	NO	Purchase of Petroleum Fuel, Oil	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	1,200,000.00	1,200,000.00		
LLFC-MOOE-2024-040	Janitorial, Messengerial & Contratual Services	Admin Unit	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	7,200,000.00	7,200,000.00		
LLFC-MOOE-2024-041	Rental for Office Space and Parking Lots (SyCip Building)	Admin Unit	NO	NP-53.10 Lease of Real Property and Venue	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	3,900,000.00	3,900,000.00		
LLFC-MOOE-2024-042	Rental for Parking Lots (Others)	Admin Unit	NO	NP-53.5 Agency-to-Agency	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	300,000.00	300,000.00		
LLFC-MOOE-2024-043	Offsite Records Management	Admin Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	500,000.00	500,000.00		
LLFC-MOOE-2024-044	Actuarial Valuation	Admin Unit	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	70,000.00	70,000.00		
LLFC-MOOE-2024-045	ISO Certifications (Various)	Admin Unit	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	700,000.00	700,000.00		
LLFC-MOOE-2024-046	Customer Satisfaction Survey	Admin Unit	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	500,000.00	500,000.00		
LLFC-MOOE-2024-047	Advertising and Publicity	Admin Unit	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	480,000.00	480,000.00		
LLFC-MOOE-2024-048	Printing Requirements	Admin Unit	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	600,000.00	600,000.00		
LLFC-MOOE-2024-049	Subscription of Periodicals and Magazines	Admin Unit	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	36,000.00	36,000.00		
LLFC-MOOE-2024-050	Share in the Upgrade of SyCip Building	Admin Unit	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	2,000,000.00	2,000,000.00		
LLFC-MOOE-2024-051	Road Toll	Admin Unit	NO	Direct Contracting	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	600,000.00	600,000.00		
LLFC-MOOE-2024-052	Corporate Giveaways	Admin Unit	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	720,000.00	720,000.00		
LLFC-MOOE-2024-053	Reorganization Planning (Consultant)	HR Unit	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	3,000,000.00	3,000,000.00		
LLFC-MOOE-2024-054	Reorganization Planning (Logistics)	HR Unit	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	1,000,000.00	1,000,000.00		
LLFC-MOOE-2024-055	Operational Planning Expenses	HR Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	700,000.00	700,000.00		
LLFC-MOOE-2024-056	Teambuilding/Fellowship Activities	HR Unit	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	1,700,000.00	1,700,000.00		
LLFC-MOOE-2024-057	Training of Personnel	HR Unit	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	2,430,000.00	2,430,000.00		
LLFC-MOOE-2024-058	Recruitment Expense	HR Unit	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	670,000.00	670,000.00		
LLFC-MOOE-2024-059	Uniform	HR Unit	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	525,000.00	525,000.00		
LLFC-MOOE-2024-060	Guards (ROPA)	ASG	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	1,000,000.00	1,000,000.00		
LLFC-MOOE-2024-061	Warehouse (ROPA)	ASG	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	1,000,000.00	1,000,000.00		
LLFC-MOOE-2024-062	Third Party Collection Agency	RAMU	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	960,000.00	960,000.00		
LLFC-MOOE-2024-063	Airline Tickets	OP	NO	Purchase of Petroleum Fuel, Oil	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	1,500,000.00	1,500,000.00		

**(LBP LEASING AND FINANCE CORPORATION) Indicative Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LLFC-MOOE-2024-064	GAD Expenses	Various Units	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Corporate Budget	1,358,000.00	1,358,000.00		
										5,503,293,944.00	53,977,000.00	5,449,316,944.00	

Prepared by:   
**JOSE EMMANUEL I. GUERRERO**  
 BAC Secretariat

Recommending Approval:   
**RIZA M. HERNANDEZ**  
 BAC Chairperson

Approved by:   
**MICHAEL P. ARAÑAS**  
 President and CEO